



# AFS BioEngineering Section Monthly ExCom Meeting Notes

Date Tuesday, January 29, 2019. 12:00-1:00 pm PST

Meeting: Monthly BES ExCom Meeting

Location: GoToMeeting Call: +1 (872) 240-3412 (Access Code: 814-175-701)  
- One-touch: tel:+18722403412,,814175701

Subject: Meeting Notes

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## 1. Attendance (Current BES Officers)

- Dana Postlewait – President
- Mike Garelo – Past President
- Dan Giza – President Elect
- Jessica Pica – Secretary/Treasurer
- Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair

## 2. Call meeting to order:

- Quorum – all members present
- Review previous meeting notes
  1. Due Feb 8, 2019

## 3. Revisions to Agenda

- Roles, Responsibilities
- Change of contacts, fill out form. Update records, keep straight.
  1. Jessica gets updates
    - **Dana do form and submit**
    - Jessica do agenda in future, get organized off line
  2. Change of signatory on bank

- Mike lead change in authorization, work with Jon Black who will initiate
  - **Mike work off-line to get Jon and Jessica, by Feb 8<sup>th</sup>.**

#### 4. Announcements

- Governing Board Meeting – Cleveland, Ohio. January 30, 2019
  1. Dana will attend via GoToMeeting, can circulate agenda if interest
  2. **Send brief to team, attachments**
- BES Infographic Questionnaire, see email from Nathan Lederman, Early Emerging Leader (EMLA)
  1. **See review draft, comments due by Friday, Feb 8th**
- AFS 150<sup>th</sup> Anniversary Exhibit (see email from Jim Reynolds)
  - Does BES want to sponsor/organize an exhibit
  - Notice due to Jim Reynolds by Feb 7
    - **What type of set up? Tables/booths? Posters?**
    - **Have a poster before, displayed at regional AFS conferences. Made last year.**
      - ◆ **Have it started, see Kathy's example.**
      - ◆ **Yes, interested. Need more info, will get back.**

#### 5. Treasurer's Report

- Account Balances:
  1. General Business Account –
  2. Ned Taft Travel -
  3. Expenses – opportunities to fund items?
    - No requests this period
  4. Account transition status – **Above will be updated with Jon/Mike as part of transition process.**

#### 6. BES Business

- **Digital Media**
  1. Web page update.
    - Volunteer for chair of web page improvements and updates
    - Gordon Hunt nominated, interested

- **Bylaws do not have committee: lead for social media. Formation of subcommittee, need into bylaws.**
  - **Keep flexible.**
  - **Jessica interested.**
  - **Access for passwords, get started.**
2. Listserve update – move to web community
- Gordon, Jessica, Rachel –
  - **Dana call Rachel and get moving.**
    - **copyrights, moderator**
3. Social Media
- Twitter interest – AFS would like for us to Tweet.
    - define goals, can we keep up
    - tie in with AFS help
  - Drop LinkedIn once web community is working
  - Bring in new web committee chair, or tie in with web page?
  - **Reach out to list:**
    - **first step**
    - **then phone calls**
    - **thriving section, become relevant**
    - **offer benefit, collaborative forum, access to expertise/information**
    - **re-energize list-serve – via Community**
    - **List of 158 is down 100. May be due to late dues, check in June.**
    - **KCI Ambassadors, Social Media Ambassadors. Frequent poster, get KCI swag.**
      - ◆ **idea to get swag?**
      - ◆ **incentive to post? Hat, shirt, etc. Do with our budget?**
    - **Survey to social media...**
    - **Newsletter? Had support to work on newsletter.**
      - ◆ **times have changed, falls on personal time, has fallen aside**
  - **ACTION: keep on list, discuss again after web sites work.**
4. Logo – update status? Suggest dropping for now?
- **Why brought up in first place?**

- Images – have a dam. Deal with other things. Fish species aren't as relevant to current species.**
    - Better with salmonids, shad, eels, etc.**
    - More holistic view.**
    - 150<sup>th</sup> year logo update?**
  - **Keep on list for future**
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- **Committee Updates**
    1. Technology Committee (Chair – TBD)
      - Randy Beckwith nominated for Chair
      - 2<sup>nd</sup> and approved at meeting.
      - **Appointed chair, admin is done.**
      - **Action items:**
        - Randy, Jon Mann – agreed to lead symposium on innovative bioengineering techniques. 2-day that includes**
          - ◆ restoration
          - ◆ bioengineering
          - ◆ fish passage
          - ◆ soliciting calls
          - ◆ Provide proposal to AFS
        - Mike Love – moving forward with roughened channel workshop?**
          - ◆ Kathy will follow-up
    2. Education Committee (Chair – TBD)
      - See August meeting notes
      - Jessica Mosely, the new continuing-ed person can be looped in to further increase participation.
      - Volunteers needed for Education Committee Chair
      - **Next meeting**
    3. AFS-BES/ASCE-EWRI Joint Fish Passage Committee
      - Kathy Hoverman
        - under both societies, support both**
        - promote fish passage, science, engineering**
        - webinars, conferences, database**

- Had Australia**
  - Lisben, Portugal**
  - Webinar next month, from project award winner**
  - need agreements with EWRI, produce revenue**
4. Resource Policy Committee (RPC)
- Can we add this to BES standing business, or have it as a brief to us from larger AFS RPC committee?
  - Dana transferred to Patrick O'Rourke, and notified Drew Winters
  - **Actions – discuss next steps to notify Randy, Dana to call**
- **Conferences:**
    1. AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
      - Deadline for Continuing Ed Courses and Workshops: Feb 19, 2019
      - Deadline for Symposia: March 1, 2019
      - Paper and Poster Abstracts: Apr 12, 2019
      - Actions:
        - Ideas for courses or symposia?
          - ◆ See August meeting notes
          - ◆ Jon Mann has volunteered to lead putting together a fish passage symposium.
            - ◇ Dana Postlewait and Mike Garello will support Jon, and others are welcome to assist.
      - **could use social media, announce what doing**
    2. AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150<sup>th</sup> Anniversary)
      - Jim Reynolds, 150<sup>th</sup> Anniversary AFS Section Exhibit
      - Need to get back to Jim by Feb 7
    3. Does BES want to sponsor/organize Joint AFS-TWS meeting, September 29<sup>th</sup> to October 3<sup>rd</sup> 2019. Reno, NV.
    4. AFS Technology section : Twitter preference... Dana gave a quick update:
      - links to info, build excitement, enthusiasm
      - share information...

- goal of their section is package science and distribute.
- learn how to be more relevant
  
- **BES Membership Involvement**
  1. Webmaster.
  2. Committee chairs: Education Committees.
  3. Joint Fish Passage Committee Webinars. Send ideas for new topics and recruit speakers.
  4. Symposia, workshops, publications, and technologies
  5. Other?
  
- **Updating Bylaws**
  1. Dana brief on Bylaws
  2. Dana brief on BES Annual Calendar
    - **Dana & Mike to finish and distribute to Jessica & Dan**

## 7. Upcoming Conferences/Training Opportunities

- AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
  - See above
  
- World Fish Migration Day, May 16, 2020.
  - <https://www.worldfishmigrationday.com/>
  
- AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
  
- Fish Passage 2020. Lisbon, Portugal. June 29 – July 3, 2020

## 8. Next Meeting

- Try 2<sup>nd</sup> Tuesday of each month?
  - **12<sup>th</sup> next meeting, noon pacific**
- 12:00 PST, or alternate 9:00 AM PST / 12:00 PM PST?

## 9. Adjourn

### **Action Item Summary (From 8/20/18 Notes)**

1. Solicit interest to propose symposium or short course at 2019 meeting in Reno, with National Wildlife Society
2. Ned Taft Award - Need to recruit volunteers to help replenish funds
3. Technical Committee – Nomination for Randy Beckwith as Chair. Put on agenda for next Excom meeting.
4. Education Committee
  - recruit volunteers for Chair
  - Loop in Jessica Mosely, the new continuing-ed person with AFS, to help get ideas to further increase participation.
5. Joint AFS-TWS meeting, September 29th to October 3rd 2019, Reno, NV. Coordinate with Jon Mann to help with symposia (Dana, Mike G.).
6. Web Committee: Dana to send out email looking for volunteers. Gordon Clark expressed interest, Dana to nominate at next ExCom meeting.
7. RPC Committee – Patrick O' Rouke to take over for Dana P.

### **Action Item Summary (From these Notes)**

1. Dana pass along – funding issue with EWRI. Trying to get reimbursed for plaque, not reimbursing. Both plaques.
  - **Mike motion, Dana second. Gene B.**
2. Submit change of contacts form
3. Change bank signatory, submit by 2/8/19
4. Governing board meeting brief to ExCom
5. Finalize BES Infographic questionnaire, comments due 2/8/19
6. AFS 150<sup>th</sup> Anniversary Exhibit – follow up with Jim Reynolds for more details
7. Update treasurers report
8. Update bylaws – include digital media subcommittee
9. Web page Get access for web page password
10. Listserve update
11. Social media in future
12. Provide AFS with innovative bioengineering techniques symposium
13. Roughened channel workshop – follow up with Mike Love
14. RPC Committee– next steps?