



# AFS BioEngineering Section Monthly ExCom Meeting Notes

Date Tuesday, March 12, 2019. 12:00-1:00 pm EST (9:00-10:00 am PST)

Meeting: Monthly BES ExCom Meeting

Location: Conference Call Line - +1 (877) 952-0434 (Passcode 9236056)

Subject: Meeting Notes

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## 1. Attendance

- Current BES Officers
  - Dana Postlewait – President (present)
  - Mike Garelo – Past President (not present)
  - Dan Giza – President Elect (present)
  - Jessica Pica – Secretary/Treasurer (present)
- BES Committee Representatives
  - Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair (present)
  - Randy Beckwith – BES Technology Committee Chair (present)
  - Patrick O'Rouke – BES Resource Policy Committee Chair (present)
  - Gordon Clark – BES Digital Media Chair (present)

## 2. Call meeting to order:

- Quorum – Dana, Dan, and Jessica present
- Dana motioned to approve 2/12/19 meeting notes, Jessica second

## 3. Revisions to Agenda

- Dana add item: Laura Wildman's inquiry regarding BES funding to support Dam Removal Class in Reno. Discuss under Conference topic below.

#### **4. Announcements**

- Video from AFS HQ for Unit Leaders

#### **5. Treasurer's Report**

- Account Balances:
  1. General Business Account
    - Checking: \$21,170.90
  2. Ned Taft Award Fund - \$1,739.54
  3. Expenses:
    - Mike wrote and sent distinguished project of the year award plaque reimbursement check to Jean Castillo.
    - \$5 monthly maintenance fee for Ned Taft account – will investigate in future
  4. Account transition status
    - Jessica has access to BoA online account. Signatory process in the works.

#### **6. BES Business**

- **Digital Media**
  1. Web page update.
    - Welcome Digital Media Chair Gordon Clark!
    - Bylaws to include digital media subcommittee
    - Chair goal to help to get the website up and running and cleaned up by AFS annual meeting
      - Website update will include ExCom and Committee Chairs contact information, meeting agenda and notes, etc.
  2. Listserve update – move to web community
    - Copyrights, moderator, MOU with ASCE
      - Kathy continue coordination with Rachel
  3. Social Media
    - Science-Communication Section – reach out to Solomon David
    - Keep on list, discuss again after web sites work.
    - see 1/29/19 ExCom notes for details

4. Logo
  - Keep on list for future
  - see 1/29/19 ExCom notes for list
  
5. Digital Media List
  - Running list of our digital media goals/tasks
  - Make a shared document so all can contribute either through the website or other avenues
  - Dana to reach out to Beth Beard (AFS staff) if this shared document is possible on website.
  
- **Committee Updates**
  1. Technology Committee (Chair – Randy Beckwith)
    - Welcome TC Chair Randy Beckwith!
    - AFS Innovations in Fisheries Bioengineering Symposia
      - Randy and Jon Mann provided innovative bioengineering techniques symposia proposal to AFS.
      - Co-organizers: Randy, Jon, Mary Lou Keefe, and Elsa Goerig.
      - Duration: 1.5 days
      - Presenters: 25-30 so far (12-15 confirmed, 12-15 tentative)
    - Randy to touch base with Mike Love – is he moving forward with roughened channel workshop?
  
  2. Education Committee (Chair – TBD)
    - See August meeting notes
    - Jessica Mosely, the new continuing-ed person can be looped in to further increase participation.
    - Volunteers needed for Education Committee Chair – Randy interested
    - Dana coordinate with Jessica and Randy
  
  3. AFS-BES/ASCE-EWRI Joint Fish Passage Committee
    - Kathy Hoverman
    - EWRI rejected another fund request – to attend EWRI Congress (April or May)
    - Officer election in June but no one has stepped up due to hurdles

4. Resource Policy Committee (Chair - Patrick O'Rourke)
    - Welcome RPC Chair Patrick O'Rourke!
    - First RPC meeting next week, will update BES in April
- **Conferences:**
    1. AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
      - Deadline for Continuing Ed Courses and Workshops: March 1, 2019
      - Deadline for Symposia: March 15, 2019
      - Paper and Poster Abstracts: Apr 12, 2019
      - Actions:
        - Courses/Symposia
          - ◆ See August meeting notes
          - ◆ Innovations in Fisheries Bioengineering – Blending Ecology, Engineering, and Policy to Address Current Challenges Symposia proposal submitted
        - could use social media, announce what doing
        - Laura Wildman's request – see email (needs response in few weeks)
          - Opportunity for funding, setting a precedent for future BES sponsorships
          - Opportunity for instructors to assist, make this a nationally represented course
          - Dana to set up call with Mike, Dan, and Jessica to learn about history and the money and discuss.
    2. AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150<sup>th</sup> Anniversary)
      - Jim Reynolds, 150<sup>th</sup> Anniversary AFS Section Exhibit
    3. Does BES want to sponsor/organize Joint AFS-TWS meeting, September 29<sup>th</sup> to October 3<sup>rd</sup> 2019. Reno, NV?
- **BES Membership Involvement**
    1. Webmaster.
    2. Committee chairs: Education Committees.
    3. Joint Fish Passage Committee Webinars. Send ideas for new topics and recruit speakers.
    4. Symposia, workshops, publications, and technologies

- **Updating Bylaws**

1. Dana brief on Bylaws – Dana working on, deliverable goal by June
2. Dana brief on BES Annual Calendar – Mike working on, deliverable goal by June

## 7. Upcoming Conferences/Training Opportunities

- AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
  - See above
- World Fish Migration Day, May 16, 2020.
  - <https://www.worldfishmigrationday.com/>
- AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
- Fish Passage 2020. Lisbon, Portugal. June 29 – July 3, 2020

## 8. Next Meeting

- 2<sup>nd</sup> Tuesday of each month – April 9, 2019 at 3 EST / 12 PST

## 9. Adjourn

### Action Items

1. Ned Taft Award - Need to recruit volunteers to help replenish funds, Mike to follow up, April 1 post funds
2. Education Committee
  - Recruit volunteers for Chair
  - Dana to coordinate with Jessica and Randy
3. Change bank signatory - in process. Mike, Jessica, and Jon to coordinate week of March 25<sup>th</sup>.
4. AFS 150<sup>th</sup> Anniversary Exhibit –waiting for more information from Jim Reynolds
5. Update bylaws – include digital media subcommittee
6. Web page: Dana reach out to Beth to get access for Jessica, Dan, Randy, and Michael (from Dana's office). Also ask Beth if it is possible to have shared documents in the website.

7. Listserve update – future. Kathy to continue coordinate with Rachel (Copyrights, moderator, MOU with ASCE)
8. Social media - reach out to Solomon David (Science-Communication Section)
9. Roughened channel workshop – Randy to follow up with Mike Love
10. BES annual report filing – Dana to coordinate with Mike
11. Contact Chris Moffit about Hutton contribution in June
12. Mike to reach out, Sean Landsman will send survey link, ExCom will email to AFS members
13. Dana contact Lauren Maza, looking for course speakers at Reno – BES can provide access to membership
14. Dana to respond to Jesse about relevant TWS working groups
15. Dana to reach out to Jesse about conference attendance issues
16. Dana to set up call with Mike, Dan, and Jessica to learn about BES sponsorship history and money

### **Completed Action Items (this period)**

1. Dana sent Video from AFS HQ for Unit Leaders
2. Governing board meeting - Dana has sent meeting materials and agenda
3. Joint AFS-TWS meeting – Randy and Jon Mann submitted symposia proposal
4. BES Infographic questionnaire finalized, Dana sent final version out
5. Dana contacted committee chairs inviting to monthly calls
6. Gordon has access to website