



AFS BioEngineering Section ExCom Meeting Notes

Date Friday, March 22, 2019. 4:00-4:30 pm EST (1:00-1:30 pm PST)

Meeting: BES ExCom Meeting

Location: Conference Call Line - +1 (877) 602-3943 (Passcode 421809)

Subject: Meeting Notes

1. Attendance

- Current BES Officers
 - Dana Postlewait – President (present)
 - Mike Garelo – Past President (not present)
 - Dan Giza – President Elect (present)
 - Jessica Pica – Secretary/Treasurer (present)
- BES Committee Representatives
 - Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair (present)
 - Randy Beckwith – BES Technology Committee Chair (not present)
 - Patrick O'Rourke – BES Resource Policy Committee Chair (not present)
 - Gordon Clark – BES Digital Media Chair (not present)

2. Call meeting to order:

- Quorum – Dana motioned to start meeting, Dan seconded

3. Revisions to Agenda

- This meeting was to discuss Laura Wildman's inquiry regarding BES funding to support Dam Removal Class in Reno, see details in Conference section.
- Webpage and digital media running list shared document update.

4. Announcements

5. Treasurer's Report

- Account Balances:
 1. General Business Account
 - Checking: \$21,170.90
 2. Ned Taft Award Fund - \$1,739.54
 3. Expenses:
 - Distinguished project of the year award plaque reimbursement to Jean Castillo.
 - \$5 monthly maintenance fee for Ned Taft account – will investigate in future.
 4. Account transition status
 - Jessica has access to BoA online account. Signatory process in the works.

6. BES Business

- **Digital Media**
 1. Web page update.
 - Bylaws to include digital media subcommittee
 - Website update will include ExCom and Committee Chairs contact information, meeting agenda and notes, etc.
 - All information/documents will be on web page by June except for communities page.
 - Dana and Gordon set up list of priorities and what needs to be done as shared google doc.
 2. Listserve update – move to web community
 - Copyrights, moderator, MOU with ASCE
 3. Social Media
 - Science-Communication Section – reach out to Solomon David
 - Keep on list, discuss again after web sites work.
 - see 1/29/19 ExCom notes for details
 4. Logo
 - Keep on list for future
 - see 1/29/19 ExCom notes for list

5. Digital Media List
 - See web page update.

- **Committee Updates**
 1. Technology Committee (Chair – Randy Beckwith)
 - AFS Innovations in Fisheries Bioengineering Symposia
 - See 3/21/19 meeting notes for details.

 2. Education Committee (Chair – TBD)

 3. AFS-BES/ASCE-EWRI Joint Fish Passage Committee (Chair - Kathy Hoverman)

 4. Resource Policy Committee (Chair - Patrick O'Rourke)

- **Conferences:**
 1. AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
 - Paper and Poster Abstracts: Apr 12, 2019
 - Courses/Symposia
 - Innovations in Fisheries Bioengineering – Blending Ecology, Engineering, and Policy to Address Current Challenges Symposia proposal submitted
 - Sponsor course instructor request from Laura Wildman
 - Opportunity for funding, setting a precedent for future BES sponsorships
 - Opportunity for instructors to assist, make this a nationally represented course
 - Relay discussion with Mike
 - ◆ Mike has been involved in BES for 8-9 years and has not seen this type of sponsorship in the past
 - ◆ Funds are mostly used for plaques and misc other items
 - ◆ This sponsorship falls in line with BES education committee goals, BES has the expertise to hold this course
 - ◆ Mike very supportive
 - AFS Cal-Nev ExCom (Brian Mahardja) feedback on cost sharing
 - ◆ ExCom very supportive
 - ◆ Can provide \$1000 through continued education committee

- Discuss potential to fund
 - ◆ Cal-Nev continuing education committee reached out to Laura
 - ◆ Travel costs - \$1500 per instructor. At this point we don't know if funding for 1 or 2 people.
 - ◆ BES ExCom is supportive to sponsor instructor just need more information.
- Finalize plan
 - ◆ Dana to reach out to AFS staff to make sure this sponsorship is ok.
 - ◆ Dana to reach back out to Laura to get further information (finalize costs, number of instructors, contract).

2. AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)

- **BES Membership Involvement**

1. Webmaster.
2. Committee chairs: Education Committees.
3. Joint Fish Passage Committee Webinars. Send ideas for new topics and recruit speakers.
4. Symposia, workshops, publications, and technologies

- **Updating Bylaws**

1. Bylaws
2. BES Annual Calendar

7. Upcoming Conferences/Training Opportunities

- AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
 - See above.
- World Fish Migration Day, May 16, 2020.
 - <https://www.worldfishmigrationday.com/>
- AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
- Fish Passage 2020. Lisbon, Portugal. June 29 – July 3, 2020

8. Next Meeting

- 2nd Tuesday of each month – April 9, 2019 at 3 EST / 12 PST

9. Adjourn

Action Items

1. Ned Taft Award - Need to recruit volunteers to help replenish funds, Mike to follow up, April 1 post funds
2. Education Committee
 - Recruit volunteers for Chair
 - Dana to coordinate with Jessica and Randy
3. Change bank signatory - in process. Mike, Jessica, and Jon to coordinate week of March 25th.
4. AFS 150th Anniversary Exhibit –waiting for more information from Jim Reynolds
5. Update bylaws – include digital media subcommittee
6. Web page: Dana reach out to Beth to get access for Jessica, Dan, Randy, and Michael (from Dana's office). Also ask Beth if it is possible to have shared documents in the website.
7. Listserve update – future. Kathy to continue coordinate with Rachel (Copyrights, moderator, MOU with ASCE)
8. Social media - reach out to Solomon David (Science-Communication Section)
9. Roughened channel workshop – Randy to follow up with Mike Love
10. BES annual report filing – Dana to coordinate with Mike
11. Contact Chris Moffit about Hutton contribution in June
12. Mike to reach out, Sean Landsman will send survey link, ExCom will email to AFS members
13. Dana contact Lauren Maza, looking for course speakers at Reno – BES can provide access to membership
14. Dana to respond to Jesse about relevant TWS working groups
15. Dana to reach out to Jesse about conference attendance issues
16. AFS Course Instructor Sponsorship
 - Dana to reach out to AFS staff to make sure this sponsorship is ok.

- Dana to reach back out to Laura to get further information (finalize costs, number of instructors, contract).

Completed Action Items (this period)

1. Dana discussed BES course instructor sponsorship history with Mike