AFS BioEngineering Section  
Monthly ExCom Meeting Notes

Date     Tuesday, April 9, 2019.  3:00-4:00 pm EST (12:00-1:00 pm PST)

Meeting:  Monthly BES ExCom Meeting

Location:  Conference Call Line - +1 (877) 602-3943 (Passcode 421809)

Subject:  Meeting Notes

1.  Attendance
   - Current BES Officers
     - Dana Postlewait – President (present)
     - Mike Garello – Past President (present)
     - Dan Giza – President Elect (present)
     - Jessica Pica – Secretary/Treasurer (present)
   - BES Committee Representatives
     - Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair (present)
     - Randy Beckwith – BES Technology Committee Chair (present)
     - Patrick O’Rouke – BES Resource Policy Committee Chair (present)
     - Gordon Clark – BES Digital Media Chair (present)

2.  Call meeting to order:
   - Quorum
   - Approve meeting notes:
     - 3/12/19 meeting notes – Dana motioned, Jessica second
     - 3/22/19 meeting notes – Dana motioned, Jessica second
3. **Revisions to Agenda**

4. **Announcements**

5. **Treasurer’s Report**
   - Account Balances:
     - General Business Account
       - Checking: $20,810.90
     - Ned Taft Award Fund - $1,734.57
       - In the past $1,000 given to 1 student but need to investigate if more than 1 student can receive
   - Expenses:
     - Distinguished project of the year award plaque $360 reimbursement check to Jean Castillo cashed 4/1/19.
     - $5 monthly maintenance fee for Ned Taft account – will investigate in future
   - Account transition status
     - Jessica has access to BoA online account. Signatory process in the works.

6. **BES Business**
   - **Digital Media**
     - Web page
       - Bylaws to include digital media subcommittee
       - Website update will include ExCom and Committee Chairs contact information, meeting agenda and notes, comparison of BES and joint committee, etc.
       - All information/documents will be on web page by June except for communities page.
       - Dana and Gordon set up list of priorities and what needs to be done as shared google doc.

   - **Listserve**
     - move to web community
     - Copyrights, moderator, MOU with ASCE
     - Kathy waiting to hear back from Rachel
     - Gordon and Dana to share draft listserve list with Kathy
• Social Media
  ▪ Science-Communication Section – reach out to Solomon David
  ▪ Keep on list, discuss again after web sites work.
  ▪ see 1/29/19 ExCom notes for details

• Logo
  ▪ Keep on list for future
  ▪ see 1/29/19 ExCom notes for list

• Digital Media List
  ▪ See web page update.

• Committee Updates
  • Technology Committee (Chair – Randy Beckwith)
    ▪ AFS Innovations in Fisheries Bioengineering Symposia
      □ Limited to 15 presenters, list of potential presenters provided.
    ▪ Roughened Channel Workshop
      □ No workshop this year but Mike Love is giving a talk.

  • Education Committee (Chair – TBD)
    ▪ See August meeting notes
    ▪ Put on next annual meeting agenda to nominate chair, will send notices and post on web page once working

• AFS-BES/ASCE-EWRI Joint Fish Passage Committee (Chair – Kathy Hoverman)

• Resource Policy Committee (Chair - Patrick O’Rouke)
  ▪ RPC meeting update
    □ Restarting Recovering America’s Wildlife Act
    □ AFS acting on Waters of the United States Rule
    □ Revamping old policy statements on dam removals from 1999-2004, update with literature and regulatory constraints

• BES Membership Involvement
• Webmaster.
• Committee chairs: Education Committees.
• Joint Fish Passage Committee Webinars. Send ideas for new topics and recruit speakers.
• Symposia, workshops, publications, and technologies

• Updating Bylaws
  • Dana brief on Bylaws – Dana working on, deliverable goal by June
  • Dana brief on BES Annual Calendar – Mike working on, deliverable goal by June

• Administrative, Reporting
  • The new Governing Board Reporting Tool is active as of 3/22/19, per email from Eva Przygodzki
    ▪ Dana tested and it works, discuss past history with Mike, then inform ExCom

• Leader Line – Monthly Newsletter
  • Only Dana receives so he will forward to ExCom and committee chairs in future

7. Conferences/Training Opportunities
• 4th Dam Removal Europe Seminar, May 22-23, 2019 Parnu, Estonia.
  ▪ See email from Herman Wanningen
  ▪ Focused on European countries

  ▪ Deadlines
    □ Paper and Poster Abstracts: Apr 19, 2019 (was extended)
    □ Awards Nomination: May 1, 2019
  ▪ Courses/Symposia
    □ Innovations in Fisheries Bioengineering – Blending Ecology, Engineering, and Policy to Address Current Challenges Symposia proposal submitted
  ▪ Dam Removal Training Workshop
    □ Dana motioned for BES to fund $2,000 of $3,000 travel for two instructors and hopes Cal-Nev could provide remaining $1,000, Mike second
    □ Maybe find a west coast person to help Laura?
Dana to contact Laura Wildman about approval, loop Mike into conversation.
For more details see 3/22/19 meeting notes.

- Travel Awards – see email dated 3/28/19 from Lauren Maza to get the word out.
- Send emails to the BES membership in May then announce on web page in June.

  - https://www.worldfishmigrationday.com/


- AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
  - 150th Anniversary AFS Section Exhibit
    - Received additional information from Jim Reynolds
    - Create committee and get organized by June/July
    - Add living document to web page for idea sharing
    - Discuss on next monthly call

8. **Next Meeting**
   - 2nd Tuesday of each month – May 14, 2019 at 12 EST / 9 PST

9. **Adjourn**

**Action Items**

1. **Ned Taft Award**
   - Need to recruit volunteers to help replenish funds, Mike to follow up, April 1 post funds
   - Email recruitment notice in May
   - Post recruitment notice in early June once website is working

2. **Change bank signatory**
3. **Web page**
   - Dana to verify access for Randy and Jessica
   - Dana to provide Beth our emails for access for shared document
   - Add 150th anniversary living document
4. Listserv
   ▪ Kathy to continue coordinate with Rachel (Copyrights, moderator, MOU with ASCE)
   ▪ Gordon and Dana to share draft listserv with Kathy

5. Social media
   ▪ Reach out to Solomon David (Science-Communication Section) – future

6. Education Committee
   ▪ Chair nominations
     □ Put on next annual meeting agenda
     □ Send notices and post on web page once working

7. Update bylaws – include digital media subcommittee – done by June for distribution

8. BES annual report filing – Dana to coordinate with Mike

9. AFS-TWS 2019 Dam Removal Training Course
   ▪ Dana to contact Laura Wildman about approval, loop Mike in

10. Dana to respond to Jesse about relevant TWS working groups

11. Dana to reach out to Jesse about conference attendance issues

12. Dana contact Lauren Maza, looking for course speakers at Reno – BES can provide access to membership

13. AFS 150th Anniversary Exhibit – discuss on next monthly call

14. Contact Chris Moffit about Hutton contribution in June

15. Sean Landsman will send survey link, ExCom will email to AFS members

**Completed Action Items (this period)**

1. Roughened channel workshop – Love not putting together workshop but giving a talk