



# AFS BioEngineering Section Monthly ExCom Meeting Notes

Date Tuesday, August 20, 2019. 12:00-1:00 pm ET (9:00-10:00 am PT)

Meeting: Monthly BES ExCom Meeting

Location: Conference Call Line - +1 (877) 602-3943 (Passcode 421809)

Subject: Meeting Notes

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## 1. Attendance

- Current BES Officers
  - Dana Postlewait – President (present)
  - Mike Garelo – Past President (not present)
  - Dan Giza – President Elect (present)
  - Jessica Pica – Secretary/Treasurer (present)
- BES Committee Representatives
  - Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair (not present)
  - Randy Beckwith – BES Technology Committee Chair (not present)
  - Patrick O'Rourke – BES Resource Policy Committee Chair (present)
  - Gordon Clark – BES Digital Media Chair (present)

## 2. Call meeting to order:

- Quorum
- Approved 7/16/19 meeting notes (motion Dana, second Dan)

### **3. Revisions to Agenda**

### **4. Announcements**

### **5. Treasurer's Report**

- Account Balances:
  - General Business Account
    - Checking: \$24,292.40 (as of 8/19/19)
  - Ned Taft Award Fund - \$1,714.69 (as of 8/19/19)
  - Expenses:
    - \$3,481.50 checks deposited 6/24/19
    - \$5 monthly maintenance fee for Ned Taft account – will investigate in future
  - Account transition status
    - Jessica and Jon Black working on signatory process.

### **6. BES Business**

- **Digital Media**
  - Web page
    - Update on activities since last meeting (Gordon C.)
      - Some content needs to be uploaded to webpage
    - Multiple documents uploaded to Google Drive (150<sup>th</sup> anniversary living document, Annual Business Meeting agenda, draft email for BES members once webpage is running, BES Infographic edits)
  - Social Media
    - Science-Communication Section
    - Keep on list, discuss again after web sites work
    - see 1/29/19 ExCom notes for details
  - Logo
    - Keep on list for future
    - see 1/29/19 ExCom notes for list
- **Committee Updates**
  - Technology Committee (Chair – Randy Beckwith)

- WHOOSH is proposing system at Chief Joseph Dam on Columbia River
- Education Committee (Temporary Chair – Randy Beckwith)
  - Not present
- AFS-BES/ASCE-EWRI Joint Fish Passage Committee (Chair – Kathy Hoverman)
  - Dan filled in for Dana last week
  - Talk to social event after BES or Joint Committee meeting, will investigate what night to hold it
- Resource Policy Committee (Chair - Patrick O'Rourke)
  - No updates
- **BES Membership Involvement**
- **Updating Bylaws**
  - Bylaws – Dana working on, deliverable goal by mid-September before business meeting and send to constitutional consultant
  - BES Annual Calendar – Mike working on, deliverable goal by August 31st
- **Administrative, Reporting**
  - The new Governing Board Reporting Tool is active as of 3/22/19
  - Dana/Mike to coordinate in populating the BES update by August

## 7. Conferences/Training Opportunities

- 2019 Pacific Northwest Fish Screening and Passage Workshop, September 16-19, 2019, Walla Walla, Washington – distribute to membership once website finalized?
- AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
  - Annual meeting: Tuesday, October 1, 2019 at 5:15 – 6:30 pm PT (Peppermill Hotel, Rm: Sorrento 1)
  - Infographic – Dana and Dan provided comments, all comments due by August 26th
  - Courses/Symposia

- Innovations in Fisheries Bioengineering – Blending Ecology, Engineering, and Policy to Address Current Challenges
  - ◆ AFS Fish Habitat Section sponsorship
    - ◇ See 5/14/19 meeting notes for details
    - ◇ Schedule out – Wednesday 10/2 8-11:50am and Thursday 10/3 8am-4:40pm
- Modeling to support anadromous fish restoration
  - ◆ BES sponsorship – promoting to membership
- Posters
  - “Where Biology and Physics Converge - Joint Committee on Fisheries Engineering” abstract accepted
    - ◆ Marcin Whitman and Jessica Pica drafted poster, sent to ExCom 8/16/19 for review, comments due 8/21/19
    - ◆ Needs volunteers to stand at poster Monday September 30, 5:30-7:30 pm PDT
    - ◆ Gordon and Dan provided comments
    - ◆ Business cards to include: BES and Joint Com meetings, ExCom contact info, main webpage
- Dam Removal Training Workshop
  - BES to fund \$3,000 for two instructors and Cal-Nev will fund \$1,000
  - Instructors– Brian Graber and Thomas Hepler
  - Plan is to send reimbursement check after the annual meeting
  - For more course details see 3/22/19 meeting notes
- Travel Awards – see email dated 3/28/19 from Lauren Maza to get the word out.
  - Send emails to the BES membership in May then announce on web page in June.
  - NED Taft Award
    - ◆ Jenna Rackovan fisheries biologist with Alden joined the call and volunteered to lead the Ned Taft award efforts
      - ◇ Organizing and improving the somewhat non-existence nomination and selection process
      - ◇ Advertising the award to solicit nominees
      - ◇ Keep track of nominees
      - ◇ Raising funds which could include getting a donation button on a website, sending letters/emails to contacts or organization for

donations, getting donations from fish passage events/workshops, etc.

- ◇ Keeping the BES Executive Committee updated on progress/status
  - ◇ Donate funds while signing up for AFS? Dana to pass along to governing board.
- World Fish Migration Day, May 16, 2020.
    - <https://www.worldfishmigrationday.com/>
  - Fish Passage 2020. Lisbon, Portugal. June 29 – July 3, 2020
  - AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150<sup>th</sup> Anniversary)
    - 150<sup>th</sup> Anniversary AFS Section Exhibit
      - Create committee and get organized by June/July

## 8. Next Meeting

- Tuesday, September 10, 2019 at 3 pm ET / 12 pm PT

## 9. Adjourn

## Action Items

1. Ned Taft Award
  - Need to recruit volunteers to help replenish funds, Mike to follow up, April 1 post funds
  - Email recruitment notice (Dana/Jessica/Jenna) once webpage is working
  - Post recruitment notice once website is working
  - Dana to talk to Mike about details on Ned Taft Award funding
  - Dana to contact Governing Board about the possibility of donating funds to BES or Ned Taft Award while registering for AFS membership
2. Change bank signatory – in progress
3. Listserve
  - Kathy to continue coordinate with Rachel (Copyrights, moderator, MOU with ASCE) – in progress
4. Social media

- Reach out to Solomon David (Science-Communication Section) – future
- 5. Education Committee
  - Chair nominations – Randy to volunteer until annual meeting vote
    - Put on next annual meeting agenda
    - Send notices and post on web page once working
- 6. Update bylaws – include digital media subcommittee – done by mid-September for distribution
- 7. BES annual report filing – Dana to coordinate with Mike – due August 31, 2019
- 8. Sean Landsman will send survey link, ExCom will email to AFS members – pending
- 9. Dana to forward new AFS procedures manual and new constitution and rules

### **Completed Action Items (this period)**

1. Google To Do Lists
  - 150<sup>th</sup> anniversary living document
  - Annual Business Meeting agenda
  - Draft email for BES members once webpage is running
  - BES Infographic edits