



AFS Bioengineering Section Monthly ExCom Meeting Notes

Date Friday, July 24, 2020. 12-1 pm ET (9-10 am PT)

Meeting: Monthly BES ExCom Meeting

Location: Teams video conference or (202)-640-1187, ID 135092688#

Subject: Meeting Notes

1. Attendance

- Current BES Officers
 - Dana Postlewait – President (present)
 - Mike Garelo – Past President (present)
 - Dan Giza – President Elect (present)
 - Jessica Pica – Secretary/Treasurer (present)
- BES Committee Representatives
 - Randy Beckwith – BES Technology Committee Chair (present)
 - Patrick O'Rouke – BES Resource Policy Committee Chair (present)
 - Gordon Clark – BES Digital Media Chair (present)
 - Jenna Rackovan – Ned Taft Award (present)
 - Kevin Mulligan – AFS/BES - ASCE/EWRI Joint Committee Chair (present)

2. Call meeting to order:

- Quorum
- Dana motioned to approve 6/19/20 meeting notes, Dan second

3. Revisions to Agenda

- Fish Exclusion Competition and Prize Event
- Unit exhibit presentations

4. Announcements

5. Treasurer's Report

- **Account Balances**
 - General Business Checking: \$18,995.20 (as of 7/23/20)
 - Ned Taft Award Fund: \$1,660.02 (as of 7/23/20)
- **Expenses**
 - IRS Form 1023-EZ payment of \$275 on 6/29/20
 - Fish Passage Conference plaques (career achievement and project award)
 - Motion to approve payment on 7/14/20 by Dan, second Dana
 - Electronic BoA check payment to Rusty Wilkinson \$600 on 7/22/20
 - It's the hope that the conference folks will pay for award plaques in the future
- **Account transition status**
 - Nothing new to report.
- **Banks**
 - See 6/19/20 meeting notes for summary of multiple AFS sections banking experiences. No golden goose bank. Based on feedback, everyone has banking problems.
 - *ACTION*: Jessica to reach out to Chase, Capital One, Wells Fargo, and Ally Bank.

6. BES Business

- **Elections**
 - We're currently recruiting for two positions – president elect and secretary/treasurer
 - *COMPLETED ACTION*: Jessica sent ExCom officer nomination email on 6/26 and 7/10.
 - We have only received one nomination for secretary/treasurer, Prof Daniel Deng
 - Extend nominations to August 2. Jessica send out another email.
 - Matt Procriv, HDR fish passage engineer, would be a good candidate
 - *ACTION*: Dana to contact John Mann and Matt Procriv
 - ExCom circle back after nomination extension
- **Ned Taft Award**

- *ACTION*: Dana follow up with Eva for donation button – Dana has not heard back from Eva yet so he'll ping again

- **Digital Media**
 - *Web page*
 - *ACTION*: Dan volunteered to review website text for Dana
 - Gordon had to update webpage because the image links were broken
 - We should send out call for volunteers to help with digital media tasks. Add to annual meeting agenda?
 - *Social Media*
 - Community website (a tool/blog for folks to post questions/answers, share news, etc.) is the priority. This website includes a forum/listserv, document archive, wiki, and blog
 - Small team is conducting pilot testing to wrap heads around how communities work. We got together on 7/14 to run through what we've learned so far. Next step reaching out to Eva with questions we've come up with so far. Team will continue testing for another month and get together mid-August.
 - *ACTION*: Gordon to reach out to Beth/Eva with follow up community questions
 - EWRI has large capacity for webinars (GoToMeetings). Kathy has been reaching out to Brian Parsons but hasn't heard back.
 - *Logo*
 - Keep on list for future
 - see 1/29/19 ExCom notes for list

- **Committee Updates**
 - *Technology Committee (Chair – Randy Beckwith)*
 - No updates
 - *Education Committee (Chair – Randy Beckwith)*
 - *COMPLETED ACTION*: Randy drafted webinar blurb for membership, Jessica emailed out 7/10
 - Randy has not heard from anyone about webinars yet. Jessica will send email again seeking volunteers.
 - *ACTION*: create running list of workshops/symposium/webinars that we've done in the past

- *AFS-BES/ASCE-EWRI Joint Committee on Fisheries Engineering and Science (Chair – Kevin Mulligan)*
 - *ACTION:* Kathy to send MOU to Brian
 - *ACTION:* Dana to ping Doug for MOU comments/thoughts
 - Kevin is waiting to get updates from Kathy about where the MOU stands. Kathy should be emailing Doug/Brian to introduce Kevin. MOU is 1-2 page document.
 - No webinars scheduled yet. Maybe push out to October so it's not overlapping with two week AFS conference.
 - Kevin plans to write Joint Committee bylaws. Only the steering committee has bylaws.
- *Resource Policy Committee (Chair – Patrick O'Rourke)*
 - Great American Outdoors Act just passed through congress and is now sitting on president's task. This act permanently funds land and conservation efforts like acquiring public lands
 - Restoration program in process of being reauthorized. This defines where federal excise taxes go when funnels through USFWS
 - Administration releases NEPA revisions to streamline process. There will probably be legal challenges.
 - Recruiting people for review dam removal policy. Marcin Whitman has volunteered. The policy committee requested Laura Wildman's involvement but Patrick hasn't heard back from her yet.
- **Updating Bylaws**
 - Bylaws – Dana working on, close to being done for ExCom review. Then send to constitutional consultant, Randy Shultz.
 - *ACTION:* Dana will share BES bylaws with joint committee
 - BES Annual Calendar – Mike working on
 - *ACTION:* Dana/Mike will get together on bylaws and calendar
- **Administrative, Reporting**
 - Dana attended July 20th Governing Board Meeting
 - A lot going on with finances. AFS finances down so looking for membership.
 - *ACTION:* Dana to upload governing board document, agenda and notes too
 - Dana/Mike to coordinate in populating the BES update by August 31, 2020.

- *ACTION*: Dana to print out report and get together with Mike
- *COMPLETED ACTION*: Jessica submitted 1023-EZ form on 6/29
- *ACTION*: All reach out to old members for history documents that might be needed for IRS follow up

- **AFS Topics and Questions**

- **Membership**

- Possible membership email topics:
 - Website updated
 - Donate to BES or Ned Taft Award
 - Challenge a friend or colleague to join
 - What is the role of the education committee?
 - How do we reach out to people that aren't in the section?
 - What is the role of the technology committee?
 - Revision on dam removal policy statement
 - We're supposed to be told when we're needed next, balls not in our court, we'll find volunteers to review

7. Conferences/Training Opportunities

- **World Fish Migration Day, October 24, 2020.**
 - <https://www.worldfishmigrationday.com/>
 - Due to COVID-19 WFMD has been moved from 5/16 to 10/24
- **AFS 2020 Annual Meeting, Virtual. September 14-25, 2020**
 - Due to COVID-19 the physical in-person conference has been cancelled. Will be virtual conference.
 - BES annual meeting
 - We need to reserve a time slot for the BES annual meeting which will be held via GoToMeeting. Dana suggests Wednesday, September 16, 2020.
 - *ACTION*: Jessica to send form in to reserve 9/16
 - Email request from Steven Malloch on roughened channel type diversion guidance workshop, short course, or publication

- Steven represents a public charity, Resources Legacy Fund, that has a \$50M 10-year dam removal and river restoration program. He is looking to get experts together from BES to come up with guidance document and case studies.
- Comprehensive – there is some design guidance, planning, siting, when and when not to do it, specifically design what and how, modeling tools, interpreting results, lessons learned, implementation, costs, etc
- Put on annual business meeting agenda
- Fish Exclusion Competition and Prize Event – Doug Austen is looking for BES to be judge or panelist for this event. And if there is a way to promote BES during event.
- Unit exhibit presentations
 - AFS is looking for video clips as a preview of 150th anniversary unit exhibits
 - Not enough time to do this in next few weeks.

8. Next Meeting

- Friday, August 21, 2020 at 3 pm ET / 12 pm PT using Teams video chat

9. Adjourn

Action Items

- 1. Bills, bills, bills (Treasurer)**
 - Jessica to reach out to Chase, Capital One, Wells Fargo, and Ally Bank
- 2. BES Elections**
 - Jessica send out nomination extension email
 - Dana to contact John Mann and Matt Procriv
- 3. Ned Taft Award**
 - Dana to follow up with Eva for donation button
- 4. Digital Media**
 - Dan volunteered to review website text for Dana
 - Gordon to reach out to Beth/Eva with follow up community questions
 - Dana/Kathy to ask Brian Parsons about EWRI capacity for webinars
- 5. Technology Committee**
- 6. Education Committee**
 - Create running list of workshops/symposium/webinars that we've done in the past
- 7. ASCE-EWRI Joint Committee Fisheries Engineering and Science**
 - Kathy to get draft MOU to Brian Parsons
 - Dana to ping Doug Austen for draft MOU comments/thoughts
- 8. Resource Policy Committee**
- 9. Bylaws**
 - Dana to draft bylaws
 - Dana to send BES bylaws to Joint Committee
 - Mike to draft annual calendar
 - Dana/Mike will get together on bylaws and calendar
- 10. Administrative, Reporting**
 - Dana to upload governing board document, agenda and notes too
 - Dana/Mike to coordinate in populating the BES update, print out report and get together with Mike
 - Dana to forward new AFS procedures manual and new constitution and rules
- 11. AFS Topics**
- 12. Membership**
 - Jessica to finalize email about exciting things happening and updated in BES
 - Sean Landsman to send survey, ExCom will forward to membership - pending
- 13. AFS 2020**

- Jessica to send form in to reserve 9/16 annual meeting “room”
- 14. WFMD**

Completed Action Items (this period)

1. Jessica sent ExCom officer nomination email on 6/26 and 7/10
2. Randy drafted webinar blurb for membership, Jessica emailed out 7/10
3. Jessica submitted 1023-EZ form on 6/29