



AFS Bioengineering Section Monthly ExCom Meeting Notes

Date: Thursday, December 9, 2021. 3-4 pm ET (12-1 pm PT)

Meeting: Monthly BES ExCom Meeting

Location: Microsoft Teams

Subject: Meeting Notes

1. Attendance

- Current BES Officers
 - Dan Giza– President (present)
 - Dana Postlewait – Past President (present)
 - Patrick O'Rourke – President Elect (not present)
 - Jessica Pica – Secretary/Treasurer (present)
- BES Committee Representatives
 - Randy Beckwith – BES Technology and Education Committee Chair (present)
 - Patrick O'Rourke – BES Resource Policy Committee Liaison (not present)
 - Gordon Clark – BES Digital Media Chair (present)
 - Jenna Rackovan – Ned Taft Award Chair (present)
 - Kevin Mulligan – AFS/BES - ASCE/EWRI Joint Committee Chair (present)

2. Call meeting to order:

- Quorum
- Dan motioned to approve 10/14/21 ExCom and 11/9/21 ABM notes (with minor changes previously sent), Dana second.

3. Revisions to Agenda

4. Announcements

5. Treasurer's Report

- **Account Balances**
 - All funds in general checking right now during banking transition
 - General Business Checking: \$20,547.32 (as of 12/1/21) (\$1,625.09 is Taft funds)
- **Income**
 - *ACTION*: Jessica to deposit RLF \$30,000 check
- **Expenses**
 - *COMPLETED ACTION*: Jessica sent \$150 check to Dan's company ASA to reimburse for conference exhibit moving expenses on 11/19/21
- **Banks**
 - *ON HOLD ACTION*: Dan to bring up banking issue when next opportunity arises
 - *ON HOLD ACTION*: Jessica open new bank account. Then will close BoA checking account.
- **Taxes**
 - *COMPLETED ACTION*: Jessica verified BES 2020 return was filed

6. BES Business

- **Ned Taft Award**
 - *ACTION*: Gordon to create a PayPal link on the BES webpage.
- **Digital Media**
 - Team has been sending joint committee webinar emails through MailPoet platform, troubleshooting along the way. Also working with AFS to work out kinks with WordPress and MailPoet tools.
- **Committee Updates**
 - *Education Committee (Chair – Randy Beckwith)*
 - FPC2022 nature-like fishway symposium (RLF)
 - Randy, Dana, Jessica, and Brent met 10/26/21 to get ball rolling.
 - Not much movement in November, Brent was on vacation. Meeting again 12/15/21 to continue project.

- Call for symposia is open, due on January 14, 2022.
 - AFS2022 bioengineering symposium
 - Marcin Whitman volunteered at ABM to help with organizing a AFS2022 symposium.
 - At first the thought was have it nature-like fishway focused but opening it to broader bioengineering/fish passage topic.
 - Meet and Greet Event
 - After comments from ABM, BES will hold a meet and greet event for members and non-members.
 - Thinking this will happen in the March/April timeframe
 - Topics to include: elections / officer roles, project presentations, questions from younger folks, networking opportunity.
 - How to reach non-BES members? Send to AFS young professionals group. Maybe AFS email blast.
- *Technology Committee*
 - At the ABM, Tim Hogan volunteered to assist with this committee. He joined the meeting and discussed what this committee could be (vetting or education?)
 - *ACTION:* Tim to write ideas for possible committee direction and email to group.
- *AFS-BES/ASCE-EWRI Joint Committee on Fisheries Engineering and Science (Chair – Kevin Mulligan)*
 - *ACTION:* Discuss BES handling FPC funds
 - FPC22 is in the works. Hoping to decide in January if in-person or hybrid. Symposium proposals due January 14th
 - Project/career award due end of January.
 - Webinars: one next week 12/15. Always looking for topics.
 - Citations database – looking for replacement chair since Alex Haro retired
- *Resource Policy Committee (Liaison – Patrick O'Rourke)*
 - No updates (Patrick not here)
 - Marcia Rojas reached out to Patrick to learn more about this committee
- **Bylaws**
 - *ACTION:* Dana to draft bylaws then pass to ExCom and Randy Shultz for review
- **Administrative, Reporting**
 - *ACTION:* Dana/Dan coordinate update/calendar. Pull in Mike if needed.

- *ON HOLD ACTION*: Dan to bring up that the system is not able to handle adding section memberships mid-cycle when next opportunity arises.
- **Officer Elections 2022**
 - *ACTION*: Dana to start recruiting for 2022-2024 Executive Committee Officers
 - Dana has reached out to a few folks. The push will be in early January to make calls.
 - *COMPLETED ACTION*: Dan started folder on the google drive with latest BES membership list (Dec 2021) to start identifying and tracking who you've reached out to
 - <https://drive.google.com/drive/folders/196TkTskGe26TUNReEIOW3Jz5NmYRjakr?usp=sharing>
 - Typical cycle: seek nominations April/June, elections in June/August, announcement at Annual Meeting August/September

7. Conferences/Training Opportunities

- Joint Aquatic Sciences Meeting, Grand Rapids, Michigan, May 14-20, 2022
- World Fish Migration Day, May 21, 2022. <https://www.worldfishmigrationday.com/>
- Fish Passage 2022 – International Conference on River Connectivity, Pacific Northwest National Laboratory, Richland, Washington, June 13-16, 2022
- American Fisheries Society 2022, Spokane, Washington, August 21-25, 2022
<https://fisheries.org/events-page/future-afs-meetings/>
 - Bob Hughes has asked BES to sponsor and help recruit organizers and speakers for a symposium titled “Pros & Cons of Dam & Culvert Removals”.
- Clean Currents 2022 (National Hydropower Association), TBD

8. Next Meeting

- January 20, 2021. 12-1 pm ET (9-10 am PT). (changed from 13th)

9. Adjourn

Action Items

1. **Bills, bills, bills (Treasurer)**
 - Jessica to deposit RLF \$30,000 check
 - On hold: Dan to bring up banking issue when next opportunity arises
 - On hold: Jessica open new bank account. Then will close BoA checking account.
2. **Ned Taft Award**
 - Gordon to create a PayPal link on the BES webpage
3. **Digital Media**
4. **Education Committee**
5. **Technology Committee**
 - Tim to write ideas for possible committee direction and email to group
6. **ASCE-EWRI Joint Committee Fisheries Engineering and Science**
 - Discuss BES handling FPC funds
7. **Resource Policy Committee**
8. **Bylaws**
 - Dana to draft bylaws then pass to ExCom and Randy Shultz for review
9. **Administrative, Reporting**
 - Dana/Dan coordinate update/calendar. Pull in Mike if needed.
 - On hold: Dan to bring up that the system is not able to handle adding section memberships mid-cycle when next opportunity arises.
10. **Officer Elections 2022**
 - Dana to start recruiting for 2022-2024 Executive Committee Officers

Completed Action Items (this period)

1. Jessica sent \$150 check to Dan's company ASA to reimburse for conference exhibit moving expenses on 11/19/21
2. Jessica verified BES 2020 return was filed
3. Dan started folder on the google drive with latest BES membership list (Dec 2021) to start identifying and tracking who you've reached out to