**Executive Committee Meeting Minutes**

**April 12, 2022, 1:30pm Newfoundland Standard Time (NST)**

Topic: CARS Monthly Meeting – via Webex

CARS ExComm

Hosted by Craig Purchase

https://mun.webex.com/mun/j.php?MTID=m930af259f29899e40a4934b00d4b8c85

Tuesday, 12 Apr, 2022 1:30 pm | 1 hour | (UTC-02:30) Newfoundland

Occurs the second Tuesday of every month effective 2022-3-8 from 1:30 PM to 2:30 PM, (UTC-02:30) Newfoundland

Meeting number: 2630 620 1312

Password: DuHePZUm225

Join by video system

Dial 26306201312@mun.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0002 United States Toll

Access code: 263 062 01312

**Invitees**

President: Craig Purchase

Vice-President: Fielding Montgomery

Past-President: Caleb Hasler

Treasurer & Secretary: Erin Rechisky

Communications Officer: Lindsay Potts

Assistant Communications Officer: Sarah Rabideau

Head of Student Committee: Amber Fedus

Chair of Larkin Award: Sarah Lehnert

Others: Patrick Shirey & Heather Stewart (President & VP, AFS Northeastern Division)

Attended: cp, Patrick, caleb, amber, Shawn Johnson (meetings director AFS headquarters), Heather Stewart, Lindsay, Fielding, Sarah Lehnert, Erin

Regrets:

1. **Approval of Agenda**
2. **Guests Patrick Shirley & Heather Stewart, 2025 AFS Annual Meeting discussion**
3. **Review and Approval previous minutes of March 2022**
4. **Actions from Previous Minutes**
	1. **Action:** Archive old announcements on website (Lindsay) – can’t archive but can delete, need to have another conversation about this. Some new photos for website would be good.
5. **President’s Update (Craig)**
	1. Reporting to AFS (google form) – Caleb thinks this is dealt with
	2. Upcoming April Governing Board Meeting (April 13, 2:30-5:30pm Newfoundland time) – Craig going at start, Caleb joining too.
6. **SCAS and Larkin Award (Caleb)**
	1. Caleb new SCAS awards chair, currently only have SCL awards. Asked Sarah to sit on committee, who said yes.
7. **Larkin Award (Sarah)**
	1. Advertisements have gone out (mid March), and 3 judges are confirmed. Cut off is mid June. Should tweet it again once in a while. Maybe send a bigger email closer to date.
8. **Legends (Caleb)**
	1. Plan for 2022 competition (kick off April 30). Caleb to send stuff to Lindsay.
9. **Treasurer’s Update (Erin)**
	1. Balances: $21,076.42CHQ, $10,000 GIC (matured April 5, 2022; made $40). $2,603.27 LARKIN
	2. 206 members (April 10, 2022)
10. **Communications Update (Lindsay)**
	1. Nothing that wasn’t dealt with above
11. **Nominating Committee (Caleb)**
	1. No update (Start thinking about this Jan ’23)
12. **Chapter and Student Updates (Amber)**
	1. Have planned a trivia event and another planning meeting today. Plan to host in a couple of weeks.
13. **Next Meeting**
	1. May 10, 2022, 1:30 NST
14. **Other Business**
	1. Update on Spokane meeting (place holder). Abstract deadline extended to 20th 8-10 abstracts are in.