**Executive Committee Meeting Agenda**

**June 1, 2022, 1:30pm Newfoundland Standard Time (NST)**

**CARS ExComm**

**Hosted by Craig Purchase**

**https://mun.webex.com/mun/j.php?MTID=m5d0c886d2f83cc8f0c80ebf6787e9c83**

**Wednesday, 1 Jun, 2022 1:30 pm | 1 hour 30 minutes | (UTC-02:30) Newfoundland**

**Meeting number: 2634 203 3477**

**Password: cRVQmCyg478**

**Join by video system**

**Dial 26342033477@mun.webex.com**

**You can also dial 173.243.2.68 and enter your meeting number.**

**Join by phone**

**+1-415-655-0002 United States Toll**

**Access code: 263 420 33477**

**Invitees**

President: Craig Purchase

Vice-President: Fielding Montgomery

Past-President: Caleb Hasler

Treasurer & Secretary: Erin Rechisky

Communications Officer: Lindsay Potts

Assistant Communications Officer: Sarah Rabideau

Head of Student Committee: Amber Fedus

Chair of Larkin Award: Sarah Lehnert

Attended: CP, ER, SL

Regrets: CH, SR, AF, LP

1. **Approval of Agenda**
	1. Approved
2. **Review and Approval previous minutes of April 2022**
* approved
1. **Actions from Previous Minutes**
	1. **Action:** Craig to contact WCFS president, copy Doug and pull the plug. Check with Cooke. Contact Cooke and SCAS president about being replaced. – NOT done
	2. Advertise for expression of interest for book art (Lindsay)
	3. Reminder email/tweet about Larkin award (Lindsay)
	4. Reminder about Legends to be sent out (Lindsay)
	5. Take off non-members from list server (Lindsay)
	6. Add placemarker about archiving website stuff
2. **Communications Update (Lindsay)**
	1. ..
3. **President’s Update (Craig)**
	1. Upcoming AFS Spokane Leadership Events \_ Craig is not going to be physically present will plan to attend some things remote
		1. Officer's meeting - Morning of Friday, August 19
		2. Management Committee - Afternoon of Friday, August 19
		3. Governing Board - All day, Saturday, August 20
			1. (Caleb will attend as proxy)
		4. Business meeting - Morning of Wednesday, August 24 (time not determined but the morning time avoids conflict with afternoon salmon release event)
		5. Incoming Governing Board Breakfast - Morning of Thursday, August 25 (this is for the new GB)
4. **Past-President’s update (Caleb)**
	1. …Caleb did not attend meeting
5. **Legends (Caleb)**
	1. ….Caleb did not attend meeting
6. **Nominating Committee (Caleb)**
	1. No update (Start thinking about this Jan ’23)
7. **Chapter and Student Updates (Amber)**
	1. Trivia event was held before previous ExComm meeting, details…
	2. Email from Amber
	3. The trivia event that was hosted went very well! Emma and Brad in the student committee did an amazing job at putting together the questions and were great at hosting the session. I attended to make sure everything went well. We had 2 students attend, and while we were hoping for more, the feedback I got says it was a very fun event. I did have 4 other students reply to my Google forms survey saying they were coming, but never showed up. For the next event, the student committee and I have discussed that we need to try to find more ways to engage students, which we will be touching on in our next meeting.

The winner for the prize has been contacted. They asked if we have the new Freshwater Fishes of Ontario book by Mandrak? That's what they requested for their book prize. If not, is it possible I can provide them with a list of books to choose from? I know it was mentioned that an AFS publication could be donated but I'm just not too sure where to find a list for this and don't want to give the wrong information.

* + 1. Only 3 on the call, push to agenda on next meeting.
1. **Treasurer’s Update (Erin)**
	1. Balances: $11,072.67CHQ. $2,604.43 LARKIN
	2. New GIC 10K went in in May (no redeemable for 1 year with 2.5% rate)
	3. 215 members (May 10, 2022) – was sent to Erin DFO, Craig did not get sent update
	4. PAGSE $520 (paid 2021), AFS reimburses but takes about 6 months and we don’t have it yet. AFS is getting a new person in this position which hopefully will make things smoother.
		1. Erin says she was told someone was going to follow up, but they have not yet. New action for Erin to follow up again.
2. **Larkin Award (Sarah)**
	1. Larkin award applications are due June 17. She has 5 so far, but history says most come in late.
	2. Has 4 judges lined up (Graham Raby, Liz Manderville, Claire Venney, Paul Bzonek).
	3. Sarah says some students report having trouble getting the CARS membership, Erin passed on contact at AFS for guidance.
	4. We don’t have clear guidance about conflict of interest in our SOP.
3. **Next Meeting**
* Not sure if a meeting will be held before September. Suggestion of email chain in July to see if one needs to be scheduled.
1. **Other Business**
	1. Update on Spokane meeting (place holder)
	2. First SCAS meeting is Montreal in Feb 23-26? (wed to Friday)