## Angling For Opportunities:

## Virtual Interview Tips



# During

- 1. Appearences (attire, body language, posture) still matter!
- 2. Wear headphones to eliminate echo and audio feedback
- 3. Attempt to form a connection with the interviewers in the beginning to lighten the atmosphere (e.g., ice breaker question)
- 4. **Briefly** answer each question in a way that is relevant to the job and highlights experience
- 5. Have questions to ask at the end and use the interviewer's names

#### Before

- 1. Familiarize yourself with the position and the organization
- 2. Test your surrounding environment for lighting, noises
- 3. Add a background that is not distracting and shows your personality
- 4. Exchange multiple forms of contact (zoom, phone, skype)
- 5. Practice looking at the camera and not the computer screen
- 6. Make a bulleted cheat sheet for questions you are sure to be asked
- 7. List your goals and how this position will help you acheive them

## **After**

- 1. Thank the interviewers and follow up a few days later
- 2. Do not pester interviewers if you have not heard back

Artwork from: Kraeer K. and V. Essen-Fishman. Integration and Application Network, University of Maryland Cente for Environmental Science (ian.umces.edu/imagelibrary/)



